

Essex Pension Fund Investment Steering Committee	ISC 02
Date: 21 July 2020	

**Confirmation of the Annual Arrangements for the Appointment of the
Chairman and Vice Chairman of the Essex Pension Fund and Terms of
Reference**

Report by the Compliance Manager

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1. Purpose of the Report

- 1.1 To provide the Committee with an update in regard to the annual arrangements of the appointment of the Chairman and Vice Chairman of the Essex Pension Fund.
- 1.2 To note the Committee's Terms of Reference (ToR).

2. Recommendation

- 2.1 That the Committee note:
 - the continuation of the Chairman and Vice Chairman current arrangements; and
 - the Investment Steering Committee (ISC) Terms of Reference, as set out overleaf in Appendix A to this report.

3. Background

- 3.1 Each year at the Council's Annual Meeting the Essex County Council (ECC) Chairmen appointments are confirmed for the forthcoming municipal year. The Pension Fund Strategy Board and Investment Steering Committee Chairman is then reaffirmed at their respective first meetings.
- 3.2 In addition, at this first meeting the Vice Chairman is also elected.
- 3.3 The Council's Annual meeting was due to take place in May 2020. Unfortunately, due to the circumstances around Covid-19, this meeting has been deferred to later in the year.

4. Chairman and Vice Chairman Arrangements

- 4.1 Fund Officers have been advised by Essex's Democratic Services Team, that all existing arrangements will remain in place until such time that the Annual Meeting can be held.
- 4.2 As such, Councillor Susan Barker and Cllr Mark Platt will continue to perform the role of Chairman and Vice Chairman of the Pension Fund respectively.

5. Terms of Reference (ToR)

- 5.1 The ToR of the Essex Pension Fund ISC, as reflected within the Constitution of ECC are set out in Appendix A.
- 5.2 It is recommended that these are noted.